

## Monk Office Aeron Chair Contest (the "Contest") OFFICIAL RULES AND REGULATIONS

This Contest is intended for viewing and participation in CANADA only and shall be construed and evaluated according to the laws of CANADA. Please do not proceed if you are not a legal resident of CANADA at time of entry. **NO PURCHASE NECESSARY.** Odds of winning depend on number of eligible entries received. One prize will be awarded to a retail customer and one prize will be awarded to an online customer with a commercial account with Monk Office. This Contest is not endorsed by or affiliated in any way with Herman Miller.

**1. CONTEST PERIOD:** Starting on November 14, 2016 and ending November 25, 2016 at 5:30 PM (Pacific Time) (the "Contest Period") at which time no further entries will be accepted.

**2. ELIGIBILITY:** The Contest is being conducted by Monk Office (hereinafter referred to as the "Sponsor"). To enter, and/or be eligible to win, a person must be a resident of Vancouver Island and are 19 years of age or older as of the date of entry. Employees, representatives and agents (and any such person living in the same household as such persons, whether related or not) of the Sponsor and its affiliates, subsidiaries, parent or related companies, advertising or promotional agencies (collectively, the "Contest Entities") are not eligible to participate in this Contest. Customers with a **contract account** with Monk Office are not eligible to participate in this contest, as per Terms and Conditions of the contract.

### **3. HOW TO ENTER & PLAY:**

In-person at a Monk Office retail store: To enter the contest, purchase \$15 or more (before taxes) of goods at any Monk Office store (excluded: stamps, post office purchases, gift cards, delivery services, and sales tax). A contest entry ballot will be provided with your receipt and the skill-testing question must be answered correctly. To be eligible, your Entry must be submitted and received within the Contest Period. All eligible Entries received during the Contest Period will be entered into the prize draw.

Online: To enter the contest, purchase \$15 or more (before taxes) of goods from monk.ca (excluded: stamps, post office purchases, gift cards, delivery services, and sales tax) and you will be automatically entered into the Contest. To be eligible, your purchase must be made within the Contest Period. All eligible Entries received during the Contest Period will be entered into the prize draw.

ENTRIES WILL BE DISQUALIFIED IF THEY DO NOT COMPLY WITH THESE RULES (AS DETERMINED BY SPONSOR IN ITS SOLE AND ABSOLUTE DISCRETION). There is a limit of one (1) entry per person/customer per day. Additional entries will be disqualified.

**4. ENTRY WITH NO PURCHASE NECESSARY:** To enter without purchase, send a self-addressed stamped envelope and provide in writing, your name, full address, city, province, postal code, day time phone number (with area code) and date of birth and mail to: "Monk Office – Aeron Contest" 800 Viewfield Road, Victoria, BC V9A 4V1. Contest entry requests must be received by November 21, 2016 in order to receive your ballot in time to participate in the Contest. Upon receipt, the Sponsor will send the Contestant one (1) contest entry ballot (product not included), enabling the Contestant to go to their nearest Monk Office store and submit their ballot.

**5. PRIZES:** There are two (2) Grand Prizes of a Herman Miller Aeron chair. One (1) will be awarded to a retail customer and one (1) will be awarded to an online customer. Approximate value of all prizes in this promotion is \$2,000 CAD. The Grand Prizes are not substitutable, exchangeable for cash, or returnable to any Monk Office store.

## 6. PRIZE DRAW:

Retail: On December 1, 2016 (the "Prize Draw Date") in Victoria, BC at approximately 1:00 p.m. (PT), one (1) eligible entrant will be selected for as the Grand Prize winner, by random draw by Sponsor from among all eligible retail Entries received during the Contest Period in accordance with these Rules. The odds of winning any prize depend on the number of eligible Entries received during the Contest Period in accordance with these Rules.

Online: On December 1, 2016 (the "Prize Draw Date") in Victoria, BC at approximately 2:00 p.m. (PT), one (1) eligible entrant will be selected for as the Grand Prize winner, by random draw by Sponsor from among all eligible online Entries received during the Contest Period in accordance with these Rules. The odds of winning any prize depend on the number of eligible Entries received during the Contest Period in accordance with these Rules.

**7. HOW TO CLAIM A PRIZE:** Grand Prize winners will be contacted by phone and email.

Specific to the online winner: Before being declared a winner, and in order to receive the Grand Prize, the potential winner will be required to correctly answer a mathematical skill-testing question without assistance of any kind, whether mechanical or otherwise, and is subject to additional verification for compliance with these Official Rules.

The decision of the Sponsor in respect of all matters pertaining to the Contest, including without limitation, eligibility, validity, contents, and/or disqualification of an entry, shall be final and binding without right of appeal. Sponsor shall not be held responsible for any delays in awarding any prizes for any reason outside of its control. Prize is not transferable and must be accepted as awarded. Grand Prize will be delivered to the verified winner's nearest Monk Office store for pick-up. The Grand Prize will be held for (4) weeks following notification and after that time, the unclaimed prize may be awarded to an alternate winner selected by Sponsor from among the remaining eligible entries as described in these Official Rules. If a potential winner is found to be ineligible, declines to accept the prize, or in the event that a prize confirmation or prize is returned as undeliverable, the prize will be forfeited, and may be awarded to an alternate winner at the Sponsor's sole discretion.

8. By accepting a prize, the winners consent to the use of their names and statements relating to the Contest or Sponsor, and photographs or other likenesses, without further compensation, notification or permission in any publicity or advertising carried out by Sponsor or any related entities in any and all media now known or hereinafter developed without territorial or time limitation, except where prohibited by law.

## CONDITIONS OF ENTRY:

**9. By entering, entrants (i) acknowledge compliance with these Official Rules including all eligibility requirements and, (ii) agree to be bound by the decisions of the Sponsor, made in its sole discretion, which shall be final and binding in all matters relating to this Contest. Entrants who have not complied with these Official Rules are subject to disqualification.**

10. Sponsor is not responsible for late, lost, damaged, stolen, misdirected, mutilated, garbled, illegible or incomplete or postage-due submissions of requests. All entries/submissions become the property of Sponsor and in no case shall be returned to sender.

11. The Sponsor reserves the right to disqualify any entrant's Account in the Contest (and void all associated entries) or entitlement to a prize, if, in the sole discretion of the Sponsor, they determine or suspect that the entrant has attempted to undermine the legitimate operation of the Contest by cheating, hacking, deception, or other fraudulent, deceptive or unfair playing practices.

**CONTEST OPERATION:**

12. Sponsor reserves the right in its sole discretion to cancel, modify or suspend this Contest at any time if fraud or any other errors or other causes corrupt the administration, security, integrity or proper play of the Contest.

**DISCLOSURES:**

13. In the event of any conflict with any Contest details contained in these Official Rules and Contest details contained in Contest Materials, the details of the Contest as set forth in these Official Rules shall prevail.

14. Personal information collected from entrants will be used by the Sponsor for the purpose of administering this Contest. Personal information that resides in jurisdictions other than Canada will be subject to the general laws of application in those jurisdictions. Sponsors will not sell, share or otherwise disclose personal information of entrants with third parties or agents, other than to third parties or agents engaged by Sponsors to fulfill the above purposes or as permitted or required by the applicable laws.